

**BRADYS RUN SANITARY AUTHORITY  
BOARD MEETING MINUTES  
May 20, 2024**

The Board of the Bradys Run Sanitary Authority held its regular monthly meeting on Monday, May 20, 2024. Present were: Authority Board members: Jim Bouril, Chairman; Dan Woodske; Jay Paisley; Bryan Wright; Mark Taylor, Interim Manager; Todd Beatty, Plant Superintendent; Jennifer Dinterman, Recorder; Eddie Trzeciak, KLH Engineers, Inc; Shannon Steele, Solicitor. Mr. Bouril called the meeting to order at 6:28 PM.

**BOARD ACTIONS**

**Minutes of Previous Meeting:**

Mr. Paisley made a motion to approve the April 15, 2024 minutes, seconded by Mr. Wright. The motion passed unanimously.

**INPUT FROM THE PUBLIC**

Erik Moore, Jeremy Greer and Brett Woodley represented the Plant. There were no comments.

**FINANCIAL**

Mr. Woodske made a motion to approve the list of monthly bills paid in April, seconded by Mr. Wright. The motion passed unanimously.

Mr. Wright made a motion to approve the May Bond Requisition, seconded by Mr. Woodske. The motion passed unanimously.

The Operating Budget and Capital Improvement Budget for April 30, 2024 were presented to the board. There were no questions or concerns.

**PLANT**

Mr. Beatty let the board members know that in the beginning of April, there were 3.7 inches of rainfall in a 72-hour period. He also pointed out that the plant capacity is 2.1 million gallons a day and 10 million gallons went through the plant in a 24-hour period – DEP was notified.

Mr. Beatty discussed Nassco Certification with the board and Mr. Wright made a motion to have two operators certified, seconded by Mr. Woodske. The motion passed unanimously.

**ENGINEER / SOLICITOR**

Mr. Trzeciak informed the board of delay issues with the Lakeview Pump Station project. The electrical contractor is able to extend the contract with a delivery date of Nov. 2024 and close the contract almost on time for a fee of \$575.00. Mr. Woodske made a motion to pay the contractor the \$575.00 fee to extend the contract, seconded by Mr. Wright. The motion passed unanimously.

Ms. Steele has been in contact with Attorney Budicak and things are moving forward.

## **EXECUTIVE SESSION**

At 6:42 PM, Mr. Woodske made a motion to adjourn to an Executive Session, seconded by Mr. Paisley. The motion carried unanimously.

At 7:40 PM, Mr. Woodske made a motion to come out of Executive Session, seconded by Mr. Paisley. The motion carried unanimously.

Mr. Woodske made a motion to approve Solicitor Steele to settle the Smith litigation at Beaver County case no 10311 of 2023 with Janet Smith, Executor of Charles W. Smith, and to Praeceive to settle and discontinue the action, seconded by Mr. Paisley. The motion carried unanimously.

Mr. Woodske made a motion at extend Mr. Taylor's term as interim manager through the end of 2024, at Mr. Taylor's discretion, seconded by Mr. Paisley. The motion carried unanimously.

## **MANAGER**

Mr. Taylor will rewrite the draft of the employee handbook, based on the input given by the board members in the Executive Session and present it to the board at the beginning of June to be reviewed at the June meeting.

Mr. Taylor presented the board with CD and money market rate sheets from several different financial institutions. Mr. Wright made a motion to invest \$1.3 million in an account with Edward Jones, seconded by Mr. Paisley. The motion carried unanimously.

Mr. Taylor discussed short term disability insurance and rate quotes from companies the Authority deals with. Mr. Woodske made a motion to approve short term disability insurance – pending a requote eliminating the manager position, seconded by Mr. Paisley. The motion carried unanimously.

Mr. Taylor asked the board if they were interested in zoom meetings in the future and they agreed to just continue with taking minutes for now.

## **FINAL COMMENTS**

Mr. Wright brought up the discussion of monthly meetings and it was decided that the May bills will be sent electronically to the board members to be approved and the June meeting will be cancelled. The next meeting to be held will be July 15, unless something comes up, and then the regularly scheduled meeting on June 17 will take place.

## **ADJOURNMENT**

The meeting was adjourned at 7:53 pm.

---

Secretary

---

Chairman