

**CHIPPEWA TOWNSHIP SANITARY AUTHORITY  
BOARD MEETING MINUTES  
November 18, 2013**

The Board of the Chippewa Township Sanitary Authority held its regular monthly meeting on Monday, November 18, 2013 beginning at 7:30 p.m. Present were: Authority Board members: Robe Liljestrand, Chairman; Dave Smilek; Dave Turner; Frank Richter; Ken Meverden, Manager; George Verlihay, Solicitor and Jim Culler, Engineer, Michael Baker, Jr., Inc. Absent was: Joe Zagorski and Jennifer Dinterman, Recorder.

**INPUT FROM THE PUBLIC**

None

**BOARD ACTIONS**

Minutes of Previous Meeting:

Mr. Smilek made a motion to approve the Oct. 21, 2013 minutes, seconded by Mr. Richter. The motion carried.

Consent Agenda Actions regarding Pension Plan Funding:

Mr. Turner made a motion to approve the Employee Pension Plan Resolution to show the name change and the increase of the pension plan multiplier to 1.8%, seconded by Mr. Smilek. The motion carried.

Mr. Smilek made a motion that there will be no more employer contributions to the 457 plan, effective Jan. 1, 2014, seconded by Mr. Richter. The motion carried.

**MONITORING**

None

**INFORMATION GATHERING**

Financial Report

Mr. Meverden presented the Financial Report, indicating that as of October 31, 2013, expenses exceeded revenues by \$102,897.28.

Wastewater Treatment Plant and Sewer System Report

Mr. Meverden presented the Wastewater Treatment Plant and Sewer System Report. The board expressed no questions or concerns.

## Manager Notes

Mr. Meverden presented the board with a copy of the 2013 newsletter to the customers; drafts of the proposed 2014 budgets for the Operating Fund and the Capital Improvement Fund; and a Development Update as of October 31, 2013.

## Bill Payments Online

The board affirmed receiving and reviewing the electronic bill payments and expressed no questions or concerns.

## **ADJOURNMENT TO EXECUTIVE SESSION**

Mr. Richter made a motion to adjourn to an Executive Session to discuss the purchase of property, seconded by Mr. Turner. The meeting was adjourned to executive session at 7:57 PM.

Mr. Smilek made a motion to adjourn from Executive Session, seconded by Mr. Turner. The Executive Session was adjourned at 8:09 PM.

## **RETURN TO REGULAR SESSION**

The regular meeting immediately reconvened at 8:09 PM. It was decided not to pursue purchase of the property.

## **POLICY DEVELOPMENT**

The board affirmed its regular review of Board-Manager Linkage Policies. There was no action by the board to make any changes.

## **BOARD EDUCATION**

None

## **ADJOURNMENT**

Mr. Richter moved to adjourn the meeting, seconded by Mr. Smilek. The meeting was adjourned at 8:12 PM.

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Secretary

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Chairman