

**BRADYS RUN SANITARY AUTHORITY  
BOARD MEETING MINUTES  
July 21, 2014**

The Board of the Bradys Run Sanitary Authority held its regular monthly meeting on Monday, July 21, 2014 beginning at 7:30 p.m. Present were: Authority Board members: Robe Liljestrand, Chairman; Dave Smilek; Frank Richter; Jennifer Dinterman, Recorder; Ken Meverden, Manager; George Verlihay, Solicitor; and Jim Culler, Engineer, Michael Baker, Jr., Inc. Absent were: Dave Turner and Brian O'Roark.

**INPUT FROM THE PUBLIC**

None

**BOARD ACTIONS**

**Minutes of Previous Meeting:**

Mr. Richter made a motion to approve the June 16, 2014 minutes, seconded by Mr. Smilek. The motion carried.

**CONSENT AGENDA ACTIONS**

Mr. Richter made a motion to elect Mr. Liljestrand as the voting delegate at the PMAA conference in August, seconded by Mr. Smilek. The motion carried

Mr. Richter made a motion to elect Mr. Meverden as the alternate voting delegate at the PMAA conference in August, seconded by Mr. Smilek. The motion carried.

**MONITORING**

The board acknowledged reviewing the Financial Planning and Budgeting monitoring report. There were no concerns.

The board acknowledged reviewing the Financial Condition and Activities – Internal monitoring report. There were no concerns.

**INFORMATION GATHERING**

**Financial Report**

Mr. Meverden presented the Financial Report, indicating that as of June 30, 2014, expenses exceeded revenues by \$32,880.25.

**Wastewater Treatment Plant and Sewer System Report**

Mr. Meverden presented the Wastewater Treatment Plant and Sewer System Report. The board expressed no questions or concerns

### Manager Notes

Mr. Meverden presented the board with a copy of a news article regarding the rise of sanitary service rates in the Beaver County area; and a Development Update spreadsheet as of June 30, 2014.

### Bill Payments Online

The board acknowledged receiving and reviewing the electronic bill payments and expressed no questions or concerns.

### Review of Benefits

Ms. Dinterman reviewed the basic elements of the employee benefits with regard to life insurance, accidental death and dismemberment, long term disability, sick time, and worker's compensation.

### Independent Auditor's Report

A draft of the Independent Auditor's Report was provided for board review. Mr. Mark Turnley will come to either the August or September board meeting to present his report.

### Response to Question Regarding Rates

No board members have heard from the public regarding reducing rates.

## **POLICY DEVELOPMENT**

The board affirmed its regular review of the Board-Manager Linkage Policies. There was no action by the board to make any changes.

Mr. Liljestrand reminded the board that it has been governing using policy governance for nine years. He asked whether the board had any concerns or issues with its application of policy governance. No concerns were raised.

## **BOARD EDUCATION**

Mr. Liljestrand reviewed the principles of policy governance.

## **ADJOURNMENT**

Mr. Richter made a motion to adjourn, seconded by Mr. Smilek. The meeting was adjourned at 8:34 pm.

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Secretary

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Chairman