

**CHIPPEWA TOWNSHIP SANITARY AUTHORITY  
BOARD MEETING MINUTES  
July 15, 2013**

The Board of the Chippewa Township Sanitary Authority held its regular monthly meeting on Monday, July 15, 2013 beginning at 7:30 p.m. Present were: Authority Board members: Robe Liljestrand, Chairman; Dave Smilek; Frank Richter; Ken Meverden, Manager; Jennifer Dinterman, Recorder; George Verlihay, Solicitor; and Jim Culler, Engineer, Michael Baker, Jr., Inc. Absent was Dave Turner.

**INPUT FROM THE PUBLIC**

None

**BOARD ACTIONS**

**Minutes of Previous Meeting:**

Mr. Smilek made a motion to approve the June 17, 2013 minutes, seconded by Mr. Richter. The motion carried.

**Consent Agenda Actions:**

None

**MONITORING**

The board affirmed reviewing the Financial Planning and Budgeting monitoring report. There were no concerns.

The board affirmed reviewing the Financial Condition and Activities - Internal monitoring report. There were no concerns.

**INFORMATION GATHERING**

**Planning Commission Meeting Minutes**

Mr. Liljestrand acknowledged receipt of the Chippewa Township Planning Commission minutes from its June 11, 2013 meeting.

**Financial Report**

Mr. Meverden presented the Financial Report, indicating that as of June 30, 2012, expenses exceeded revenue by \$30,035.61.

**Wastewater Treatment Plant and Sewer System Report**

Mr. Meverden presented the Wastewater Treatment Plant and Sewer System Report. The board expressed no other questions or concerns.

Manager Notes

Mr. Meverden presented board with a spreadsheet to review Televised Sanitary Lines from 2004 thru present, a CHAR newsletter, an invite to the Sixth Annual Authority Dinner and a Development Update as of June 30, 2013.

Bill Payments Online

The board affirmed receiving and reviewing the electronic bill payments and expressed no questions or concerns.

**POLICY DEVELOPMENT**

The board affirmed its regular review of the Board-Manager Linkage Policies. There was no action by the board to make any changes.

**BOARD EDUCATION**

Mr. Liljestrand reviewed the principles of policy governance.

**ADJOURNMENT**

Mr. Smilek made a motion to adjourn, seconded by Mr. Richter. The meeting was adjourned at 7:54 pm.

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Secretary

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Chairman