

**BRADYS RUN SANITARY AUTHORITY
BOARD MEETING MINUTES
February 17, 2014**

The Board of the Bradys Run Sanitary Authority held its regular monthly meeting on Monday, February 17, 2014 beginning at 7:30 p.m. Present were: Authority Board members: Robe Liljestrand, Chairman; Dave Smilek; Dave Turner; Ken Meverden, Manager; George Verlihay, Solicitor; and Jim Culler, Engineer, Michael Baker, Jr., Inc. Absent were: Frank Richter and Jennifer Dinterman, Recorder

INPUT FROM THE PUBLIC

None

BOARD ACTIONS

Minutes of Previous Meeting:

Mr. Smilek made a motion to approve the Jan 20, 2014 minutes, seconded by Mr. Turner. The motion carried.

Consent Agenda Actions:

Mr. Turner made a motion to approve the By-Law changes, seconded by Mr. Smilek. The motion carried unanimously.

Mr. Turner made a motion to approve Unused Sick Pay Policy, seconded by Mr. Smilek. The motion carried unanimously. Normally such operating policies are the purview of the manager, Mr. Meverden. However, because Board Policies (EXECUTIVE LIMITATIONS – Compensation and Benefits – Item 1 – page 12) state: “he shall not change his own compensation or benefits” and because this policy affects his benefits, Mr. Meverden brought this policy to the board for its approval.

MONITORING

The board acknowledged reviewing the Treatment of Staff. There were no concerns.

INFORMATION GATHERING

Financial Report

Mr. Meverden presented the Financial Report, indicating that as of January 31, 2014, expenses exceeded revenues by \$173,291.06.

Wastewater Treatment Plant and Sewer System Report

Mr. Meverden presented the Wastewater Treatment Plant and Sewer System Report. The board expressed no questions or concerns

Manager Notes

Mr. Meverden presented the board with a breakdown of the Office Complex Cost; a 2014 Sewage Rates Comparison spreadsheet; a Revenue/Expense Projections spreadsheet as of Jan 1, 2014; a list of issues and concerns; a copy of the ad for bids for the garage roof project; a letter from Michael Baker, Jr regarding their re-appointment as the Authority's engineering firm; and a Development Update as of Jan. 31, 2014.

Bill Payments Online

The board acknowledged receiving and reviewing the electronic bill payments and expressed no questions or concerns.

POLICY DEVELOPMENT

The board affirmed its regular review of the Governance Process Policies. There was no action by the board to make any changes.

BOARD EDUCATION

None

ADJOURNMENT

Mr. Smilek made a motion to adjourn, seconded by Mr. Turner. The meeting was adjourned at 9:32 pm.

Secretary

Chairman