

**CHIPPEWA TOWNSHIP SANITARY AUTHORITY
BOARD MEETING MINUTES
December 16, 2013**

The Board of the Chippewa Township Sanitary Authority held its regular monthly meeting on Monday, December 16, 2013 beginning at 7:30 p.m. Present were: Authority Board members: Robe Liljestrand, Chairman; Dave Smilek; Dave Turner; Frank Richter; Joe Zagorski; Jennifer Dinterman, Recorder; Ken Meverden, Manager; George Verlihay, Solicitor and Jim Culler, Engineer, Michael Baker, Jr., Inc.

INPUT FROM THE PUBLIC

None

BOARD ACTIONS

Minutes of Previous Meeting:

Mr. Richter made a motion to approve the Nov. 18, 2013 minutes, seconded by Mr. Smilek. The motion carried.

CONSENT AGENDA ACTIONS

The monthly meetings will remain the third Monday of every month, beginning at 7:30 pm.

MONITORING

None

INFORMATION GATHERING

Financial Report

Mr. Meverden presented the Financial Report, indicating that as of November 30, 2013, expenses exceeded revenues by \$60,503.38.

Wastewater Treatment Plant and Sewer System Report

Mr. Meverden presented the Wastewater Treatment Plant and Sewer System Report. The board expressed no questions or concerns.

Manager Notes

Mr. Meverden presented the board with a Development Update as of November 30, 2013.

Mr. Meverden asked the board if anyone was interested in receiving their meeting packages via e-mail. Everyone except Mr. Richter expressed the desire for their packages to be e-mailed to them.

Bill Payments Online

The board affirmed receiving and reviewing the electronic bill payments and expressed no questions or concerns.

POLICY DEVELOPMENT

The board affirmed its regular review of Ends Policies. There was no action by the board to make any changes.

BOARD EDUCATION

None

ADJOURNMENT

Mr. Smilek moved to adjourn the meeting, seconded by Mr. Richter. The meeting was adjourned at 7:55 PM.

Secretary

Chairman