

**CHIPPEWA TOWNSHIP SANITARY AUTHORITY
BOARD MEETING MINUTES
August 19, 2013**

The Board of the Chippewa Township Sanitary Authority held its regular monthly meeting on Monday, August 19, 2013 beginning at 7:30 p.m. Present were: Authority Board members: Robe Liljestrand, Chairman; Dave Smilek; Frank Richter; Dave Turner; Ken Meverden, Manager; Jennifer Dinterman, Recorder; and Jim Culler, Engineer, Michael Baker, Jr., Inc. Absent was George Verlihay.

INPUT FROM THE PUBLIC

None

BOARD ACTIONS

Minutes of Previous Meeting:

Mr. Richter made a motion to approve the July 15, 2013 minutes, seconded by Mr. Smilek. The motion carried.

Consent Agenda Actions:

None

MONITORING

The board affirmed reviewing the Financial Condition and Activities – External –Auditor’s report presented by Mr. Turnley. There were no concerns.

The board affirmed reviewing the Emergency Manager Succession. There were no concerns.

INFORMATION GATHERING

Financial Report

Mr. Meverden presented the Financial Report, indicating that as of July 31, 2012, expenses exceeded revenue by \$146,807.41.

Wastewater Treatment Plant and Sewer System Report

Mr. Meverden presented the Wastewater Treatment Plant and Sewer System Report. The board expressed no other questions or concerns.

Manager Notes

Mr. Meverden presented board with an invite to the Sixth Annual Authority Dinner, a newspaper article regarding the purchase of Michael Baker, Inc., a letter from South Beaver Township regarding the recommendation of Joe Zagorski for the vacant seat on the Authority board, and a Development Update as of July 31, 2013.

Budget Development Process

Mr. Meverden reviewed the process, assumptions, and people involved in developing the annual operating budget and the capital improvement budget..

Bill Payments Online

The board affirmed receiving and reviewing the electronic bill payments and expressed no questions or concerns.

POLICY DEVELOPMENT

The board affirmed its regular review of the Ends Policies. There was no action by the board to make any changes.

BOARD EDUCATION

None

ADJOURNMENT

Mr. Turner made a motion to adjourn, seconded by Mr. Richter. The meeting was adjourned at 9:07 pm.

Secretary

Chairman